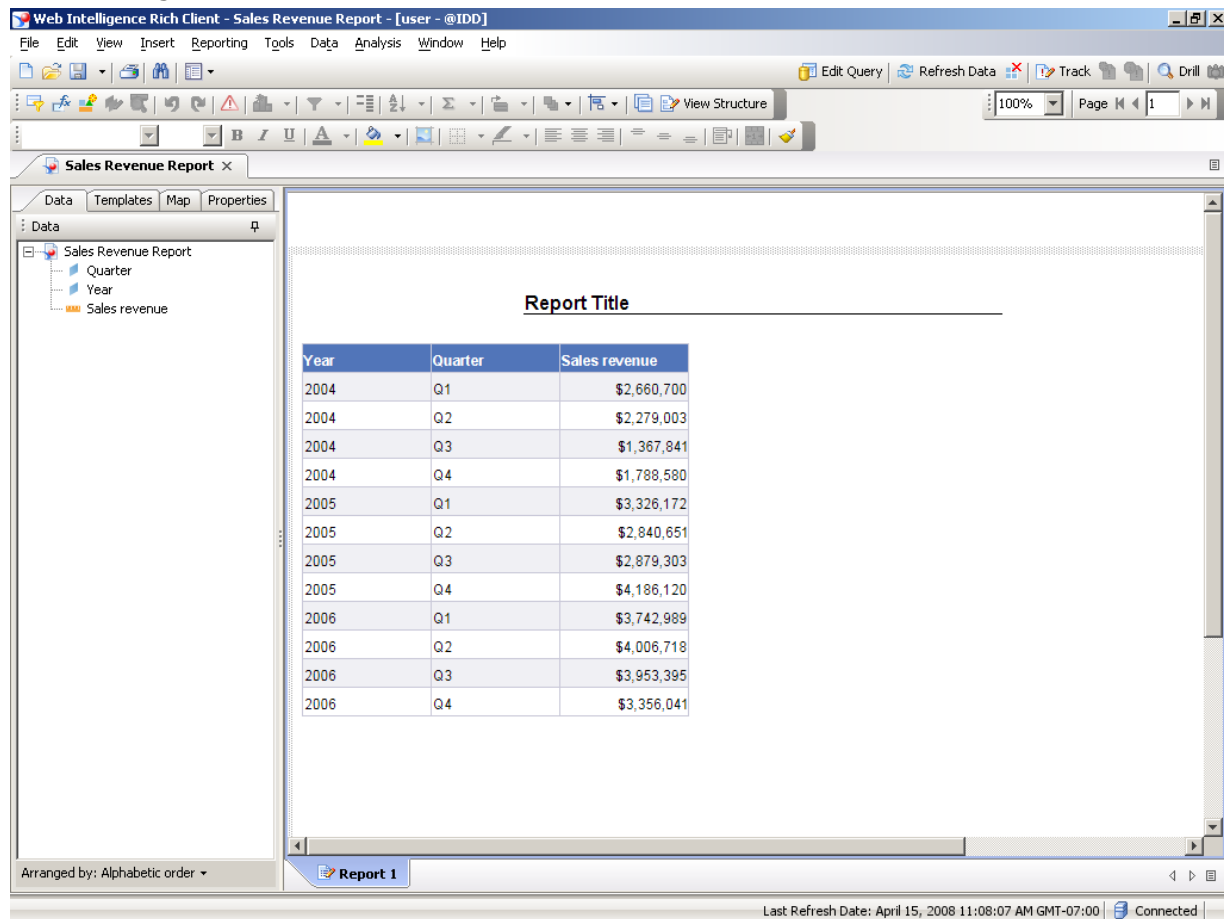


Working with query properties

Procedure

1. Start the transaction using the menu path or transaction code.

Web Intelligence Rich Client



2. Press [Enter] to continue.

The Web Intelligence Rich Client is made up of two windows: the Edit Report window and the Edit Query window.

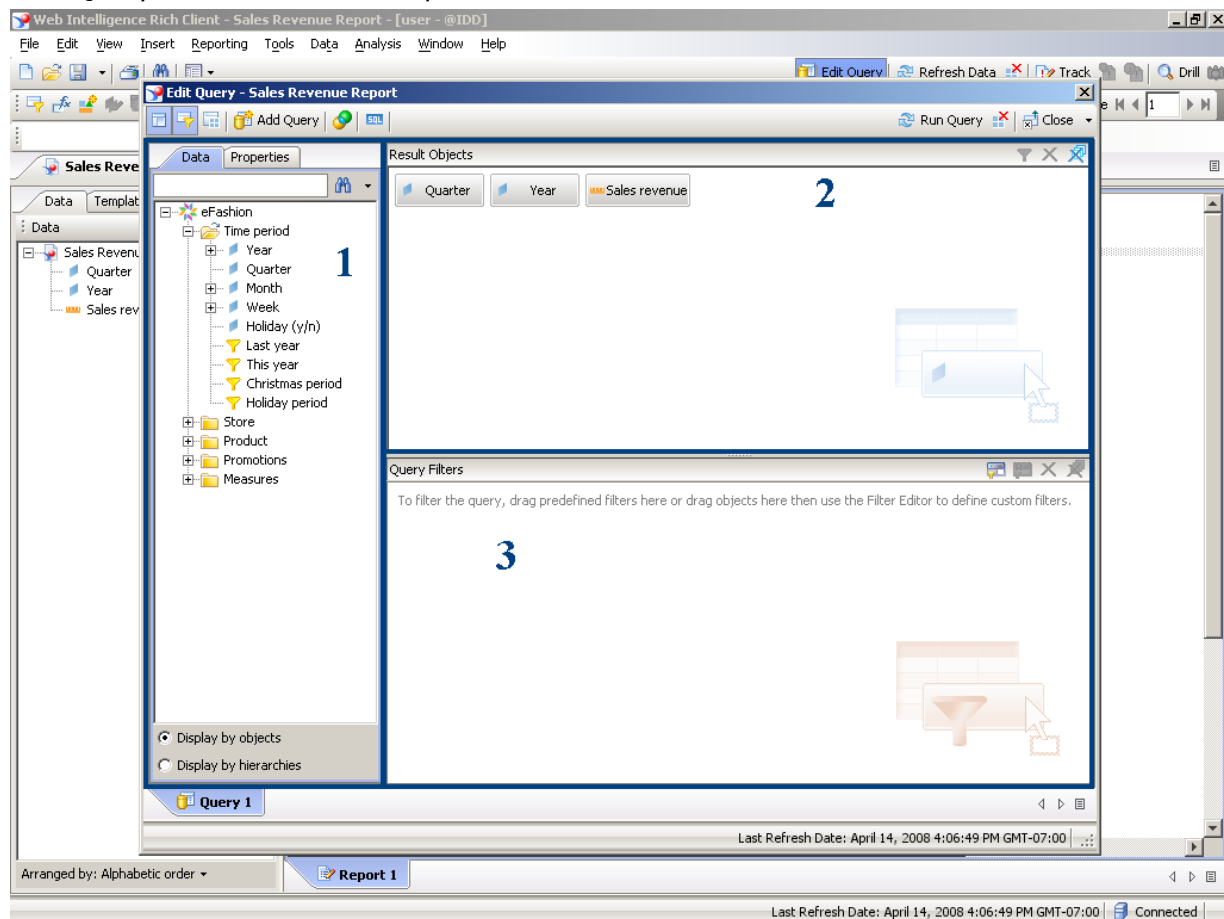
You make changes to the query in the Edit Query window.

Press **[Enter]** to continue.

Working with query properties

3. Click **Edit Query**.

Edit Query - Sales Revenue Report



4. Press [Enter] to continue.

The default display of the Edit Query window consists of three separate panels:

1. Query Manager
2. Results Objects pane
3. Query Filters pane

Other Edit Query tasks include viewing query properties in the Properties tab and viewing the query's SQL statement.

Working with query properties

Press **[Enter]** to continue.

5. Click **Properties**.
6. Press [Enter] to continue.

On the Properties tab of the Edit Query window, you can view and modify the default query properties.

The query properties can optimize the time taken for the query to run, or the amount of data returned, set security options, specify the order of prompts in the report, and control potential ambiguous query results.

Press **[Enter]** to continue.

7. Click in the **Name** field.
8. As required, complete/review the following fields:

Field	R/O/C	Description
	R	Example: Sales Revenue per Store

Enter the desired information into the **Name** field.

You must press Enter for the name change to be applied.

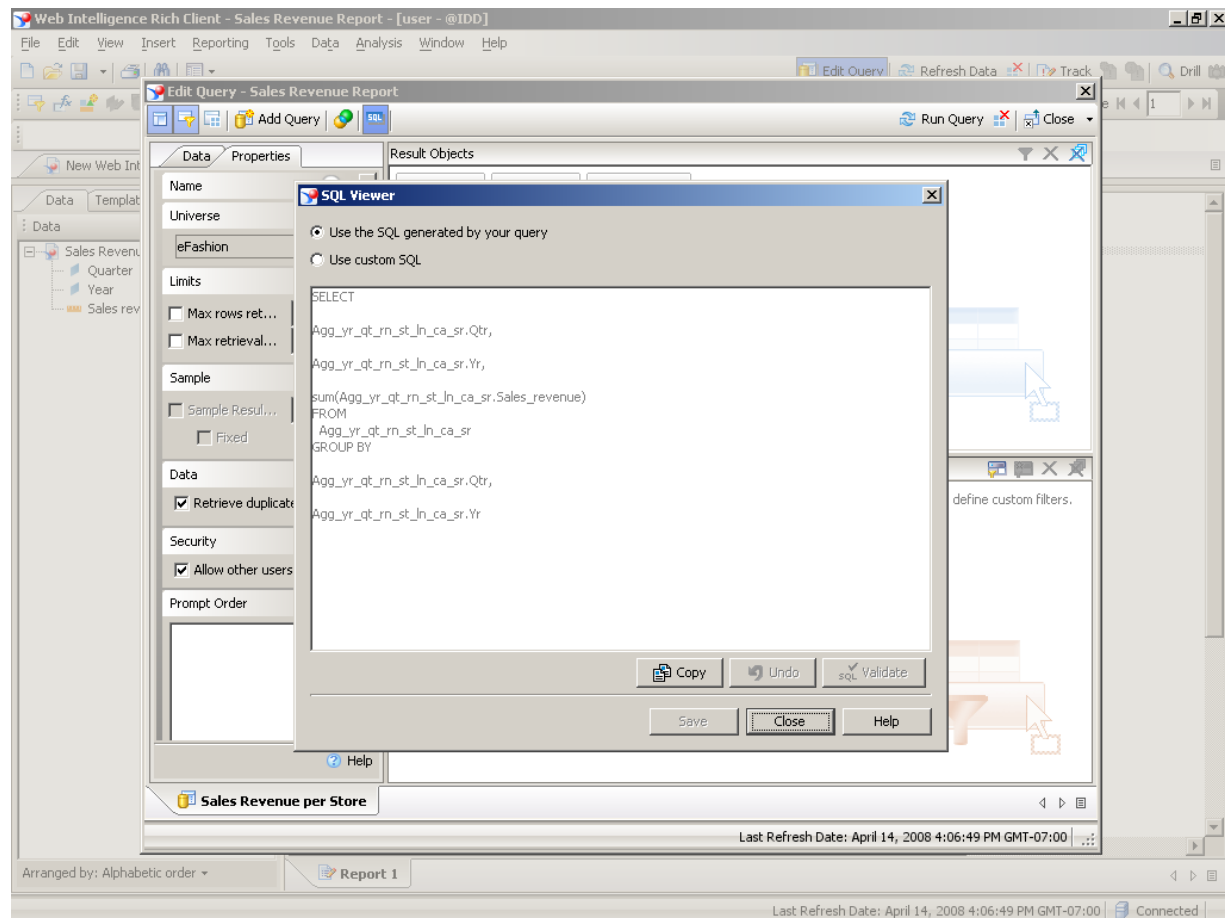
10. Click **Fold/Unfold** .

You can expand or collapse the items in the query properties list as needed by using the Fold/Unfold arrows.

11. Click **View SQL** .

Working with query properties

SQL Viewer



12. Press [Enter] to continue.

If you want to reuse the SQL in another application, you would click the Copy button to copy the SQL to the clipboard.

If you want to edit the SQL statement, you would select the Use custom SQL option. To validate any changes to the SQL, you would click Validate to ensure that it is correct.

Press **[Enter]** to continue.

13. Click **Close**.